

High School Parent Tips: Parent/Guardian Google Classroom Summaries



Dear Parent/Guardian:

On September 21, 2020, teachers will begin the process of sending email invites for Parent/Guardian Google Classroom Summaries for our High School Students (Grades 7-12).

Here are a few more details, along with a link to a tutorial video on how to accept the invites:

1. What Are Parent/Guardian Google Classroom Summaries?

The Parent/Guardian Google Classroom Summaries Option allows parents to keep abreast of important updates within each Google Classroom for their child:

- Missing Work—Work not turned in when the summary was sent;
- Upcoming Work—Work that is due today and tomorrow (for daily emails) or that is due in the upcoming week (for weekly emails);
- Class Activities—Announcements, assignments, and questions recently posted by teachers;
- and if there is no activity to report, you might not get an email summary.

2. Which Parent Email Address Will The Invites Be Sent to?

Parents can receive email summaries to any email address, however, the email invites will be sent to the address the school has on file in PlusPortals. In relation to making updates to settings, parents are only able to make setting changes via a Google Account. If you are using a non-Google Email Address, you will still be able to receive updates. Using a Google Account, a parent can change the frequency of emails (daily, weekly, none), update the time zone, see all children connected to the account, and unsubscribe from email summaries.

3. Do Parent/Guardian Google Classroom Invitations Expire?:

Parents have up to 120 days to accept an invitation before it expires.

4. How do I accept the email invites?

Please [click here to watch the video tutorial](#) to help with completing this process.

Sincerely,

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