



QUEEN'S COLLEGE

P. O. Box N-7127

Nassau, Bahamas

Tel: (242) 393-1666/393-2646/393-2153

Fax: (242) 393-3248

Website: <http://www.qchenceforth.com>

Email: queens@qchenceforth.com

Please attach a recent
photograph

APPLICATION FOR A TEACHING POST

Please complete this form and return it to the Principal at P. O. Box N-7127, Nassau, Bahamas. A covering letter, in the applicant's own handwriting should be attached, if the initial contact with the school was not by letter of application.

A. Appointment for which application is being made: (e.g. *Teacher in ELC, Primary, High School Science, etc.*)

B. Personal

1. Name in full (*Mr./Mrs./Miss*): _____

2. Mailing address: _____

3. Telephone number: _____ (*home*) _____ (*work*)

4. Mobile/Cellular Phone number: _____

5. E-mail address: _____

6. Date of Birth: _____ 7. Age: _____
(*month/day/year*)

8. Nationality: _____ 9. Marital Status: Single Married
 Separated Divorced

10. Name of spouse (*if applicable*): _____

11. Present employment and occupation of spouse (*if applicable*): _____

12. Children (*If any, please give ages.*): _____

13. Religious Denomination: _____

14. Name of and address at present employment or place of study: _____

C. Academic Development

1. Name and address of final High School: _____

2. High School achievements (e.g. *BJC's, GCE's, BGCSE's, A' Levels with subjects, SAT Scores, etc.*):

3. Tertiary Education: Please give an indication of academic courses taken at College or University.
(A transcript of degree courses should be submitted).

D. Professional Training: Please give the names and addresses of the College/s and/or University/s, the dates attended and the type of teacher-training undertaken.

E. Experience as a trained teacher

	<u>Name and Address of School</u>	<u>Dates Served</u>	<u>Duties including Posts held</u> (E.g. Classroom Teacher, Head of Math, etc.)
1.	_____	_____	_____
	_____	to _____	_____
2.	_____	_____	_____
	_____	to _____	_____
3.	_____	_____	_____
	_____	to _____	_____

(Continue on a second sheet if necessary.)

F. Extra Curricular Interests

G. References: Please give the names, professional status, mailing addresses and telephone contacts of two (2) persons willing to give confidential references.

1.	_____	2.	_____
	_____		_____
	_____		_____
	_____		_____

NOTE: If offered an interview, Queen's College will at that time seek a confidential reference from the applicant's present school head or University, if that person is not included above. **At least one reference should be a person who knows the applicant in a professional capacity.** It will be assumed that the consent has been obtained from the persons listed.

Persons holding **open testimonials** will facilitate their application by submitting two such copies. However, these will not be accepted as replacing the confidential references which the school will take up when short-listing an applicant for interview.

Certified copies of transcripts, diplomas, etc. should be attached to this application.

H. Acknowledgement and Committal

I hereby submit this application in consideration of the appointment described in Section A and confirm that the information given is correct to the best of my knowledge.

I recognize that Queen's College is a school operated under the auspices of the Bahamas Conference of The Methodist Church and that the school seeks to promote the life and teaching of Christ as the guide to right living. I shall, if appointed, work in harmony with these goals.

Signed: _____ Date: _____